

**NORTHSIDE COMMUNITY FORUM LTD
CALL FOR NOMINATIONS FOR ELECTION TO THE BOARD | YEAR 2020**

A call for Nomination of five (5) Ordinary Directors is sought for election at the 2020 Annual General Meeting to be held on 21st October 2020.

Two (2) Ordinary Directors are set to retire at the Annual General Meeting pursuant to *Article 46.1* of the Constitution and two (2) Directors appointed to a Casual Vacancy is also due to retire pursuant to *Article 43.6* of the Constitution.

Ordinary Directors retiring:

1. Janet Grant, and
2. Philip Kerrigan

Casual Vacancy due to retire:

1. Tamara Johnston
2. Mathew Tsang

Nominations of candidates for election as Directors must be delivered to the Company Secretary of Northside Community Forum Limited at its registered address or at companysecretary@yourside.org.au by **5pm, 23rd September 2020**.



Danielle Ballantine

Company Secretary

9th September 2020

DIRECTOR NOMINATION | INFORMATION PACK

Responsibilities of the Board of Directors

The Board of Directors governs Northside Community Forum Limited and has the overall responsibility for setting the strategic direction of the organisation.

All Board members are required to act in accordance with the Constitution, Northside Community Forum's Board Code of Conduct, and any other relevant policies, available on yourside.org.au.

Election Process

Election of directors will take place at the Annual General Meeting to be held on 21st October 2020.

Persons seeking election are required to provide their nomination to the Company Secretary by 23rd September 2020 to enable candidate information to be distributed to members ahead of the AGM.

Format of Nomination

All nominations must include:

- a completed Nomination Form, with the signatures of two (2) nominators and the nominee
- a completed and signed Consent to Act as Director form
- a current high resolution 'passport style' photograph
- a current 1-page CV and;
- a candidate statement – not exceeding 350 words. The candidate statement must provide details of the nominee's career history, reasons for nominating for the Board position, address any particular skills being sought by the Board, personal qualities and any relevant appointments or interests that would contribute to the Board. This statement should be suitable for providing to members in relation to the nomination.